

MOTILAL NEHRU COLLEGE : BENITO JUAREZ MARG : NEW DELHI : 110021

Proforma for taking prior permission by Government Servants for Private visits abroad

(To be filled by the Government servant applying for visit abroad)

- 1 Name & Designation: _____
- 2 Pay _____
- 3 Department _____
- 4 Passport Number _____

5 Details of Private Foreign travels to be undertaken: -

Period of Travel	Name of foreign countries to be visited	Purpose	Estimated expenditure	Source of funds

6. Details of private foreign travel undertaken during the last four years.

Period of Travel	Name of foreign countries visited	Purpose

Signature _____

Name _____

Designation _____

Dated: _____