



दिल्ली विश्वविद्यालय

University of Delhi

दिल्ली/Delhi-110007

CB-II/110/Roster/MLN/2025/241

30.07.2025

The Principal,
Motilal Nehru College,
(University of Delhi)
Benito Juarez Marg,
New Delhi - 110021.

**Sub: Approval of Roster for Administrative Officer under Promotion
based on LDE**

Sir,

This has reference to reservation roster submitted by the college vide letter No. MT/Estab./25/391 dated 20.05.2025 on the above noted subject.

In this context, I am directed to return herewith the following roster(s) of non-teaching positions duly vetted by the Liaison Officers of the University and approved by the Competent Authority:

1. Limited Departmental Examination .
a. Administrative Officer

Further, the College must ensure that there is approval of the funding agency to fill up the post as depicted in the Reservation Roster before issuing the advertisement/departmental notices in this respect.

Yours faithfully,

Encl: As above

Joint Registrar (Colleges)

MOTILAL NEHRU COLLEGE

POST BASED RECRUITMENT ROASTER FOR PROMOTION BASED ON LIMITED DEPARTMENT EXAM												
NAME OF POST			ADMINISTRATIVE OFFICER		CATEGORY- A	PAY SCALE: LEVEL-10 (Rs. 56100 - 177500)			METHOD OF RECRUITMENT - BY PROMOTION Up to 2008 - 50% Promotion, 50% Direct Recruitment w.e.f. 03.11.2020 - 50% Promotion, 50% Direct Recruitment w.e.f. 21.10.2024 - 50% Direct Recruitment, 50% Promotion based on L.D.E. Department Exam failing which by deputation /direct recruitment			
No. of Posts in the Cadre			01+01=02 01/02		Percentage of reservaton prescribed for	SC- 15% ST- 7.5%			No. of Reserved vacancies carried forward (+)(-) to subsequent Recruitment years		Signature of Appointing Authority or other Authorised Officer	Remarks
Year of Promotion/number of backlog reserved vacancies/ reservation carried forward (+) (-) from previous years			Cycle No. / Point No.	Unreserved or	Name of person promoted Kum/Smt./Shri	Date of Promotion/ Appointment	Whether the person is SC/ST	Filled as UR or reserved for SC/ST				
1	2	3	4	5	6	7	8	9	10	11	12	13
	SC	ST							SC	ST		
			3	UR	VACANT							Ref. point no. 2 of page no. 2
			4	UR								
			5	UR								
			6	UR								
			7	SC-1								
			8	UR								
			9	UR								
			10	UR								
			11	UR								
			12	UR								
			13	UR								
			14	ST-1								

सहायक अधिकारी (एससी/एसटी)
Liaison Officer (SC/ST)
दिल्ली विश्वविद्यालय
University of Delhi
दिल्ली-110007 / Delhi-110007

Kanishk
24.6.25
ADMINISTRATIVE OFFICER
Administrative Officer
Motilal Nehru College (Day)

Shankar
24.06.2025
LIAISON OFFICER (SC/ST)
LIAISON OFFICER (SC/ST)
Motilal Nehru College (Day)
Benito Juarez Marg, New Delhi-2

Shi
LIAISON OFFICER (OBC)
LIAISON OFFICER (OBC)
Motilal Nehru College (Day)
Benito Juarez Marg, New Delhi-2

Am Khan
LIAISON OFFICER (EWS)

Vijay Sharma
24/6/2025
PRINCIPAL

प्राचार्य
मोतीलाल नेहरू कॉलेज

(12)

MOTILAL NEHRU COLLEGE

POST BASED PROMOTION ROSTER

NAME OF POST		ADMINISTRATIVE OFFICER			CATEGORY- A		LEVEL- 10			METHOD OF APPOINTMENT- BY PROMOTION						
							G. P. 5400/- 15600-39100			Up to 2008 - 50% Promotion, 50% Direct Recruitment W.E.F. 03.11.2020 Promotion= 50%, Direct= 50%						
No. of Posts in the Cadre			01+01=02 01/02		Percentage of reservation prescribed for		SC= 15% ST= 7%			No of Reserved vacancies carried forward (+) (-) to subsequent Recruitment Years		Signature Of Appointing Authority or other Authorized Officer		Remarks		
Year of Promotion/number of backlog reserved vacancies/ reservation carried forward(+) (-) from previous years			Cycle No. /Point No.		Unreserved or reserved for SC/ST		Name of person promoted Kr. /Smt/Shri		Date of Promotion / Appointment		whether the person is SC/ST		filled as UR or reserved for SC/ST			
1	2	3	4	5	6		7	8	9	10	11	12		13		
	SC	ST								SC	ST					
1997	00	00	1	UR	SH. H. K. HANDOO		01.07.1997	UR	UR	00	00			RETIRED 30.04.1998		
TALLY AS ON 02.07.1997																
					COMMUNITY		REQ.	HELD	EXCESS	SHORTFALL						
					SC		00	00	00	00						
					ST		00	00	00	00						
					OBC		00	00	00	00						
					UR		01	01	00	00						
2014	00	00	2	UR	SH. MANOJ KUMAR SINGH		11.12.2014	UR	UR	00	00			Retired on 31-12-2024		
			3	UR												
			4	UR										Signature 14/7/2025		
			5	UR										प्राचार्य मोतीलाल नेहरू कॉलेज		
			6	UR												
			7	SC-1												
			8	UR												
			9	UR												
			10	UR												
			11	UR												
			12	UR												
			13	UR												
			14	ST												

सुश्री कवि
ADMINISTRATIVE OFFICER
वरिष्ठ प्रशासनिक अधिकारी
Administrative Officer in Sr. Scale
मोतीलाल नेहरू महाविद्यालय
Motilal Nehru College
(दिल्ली विश्वविद्यालय)
University of Delhi

LIAISON OFFICER (SC/ST)
Motilal Nehru College (Day)
Benito Juarez Marg, New Delhi-21

LIAISON OFFICER (OBC)

LIAISON OFFICER (OBC)
Motilal Nehru College (Day)
Benito Juarez Marg, New Delhi-21

LIAISON OFFICER (EWS)

OFFICIATING PRINCIPAL

कार्यवाहक प्राचार्य
Officiating Principal
मोतीलाल नेहरू महाविद्यालय
Motilal Nehru College
(दिल्ली विश्वविद्यालय)
University of Delhi

सम्पर्क अधिकारी (एससी / एसटी)
Liaison Officer (SC/ST)
दिल्ली विश्वविद्यालय
University of Delhi
दिल्ली-110007 / Delhi-110007

Shirahi
31.5.2021

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MOTILAL NEHRU COLLEGE

POST BASED RECRUITMENT ROSTER

NAME OF POST	ADMINISTRATIVE OFFICER		CATEGORY- A	LEVEL- 10			METHOD OF APPOINTMENT- DIRECT					
				15600-39100 G. P. 5400/-			Up to 2008 - 50% Promotion, 50% Direct Recruitment W.E.F. 03.11.2020 Promotion= 50%, Direct= 50%					
No. of Posts in the Cadre	01+01=02 01/02		Percentage of reservation prescribed for	SC= 15% ST= 7% OBC= 27%	No of Reserved vacancies carried forward (+) (-) to subsequent Recruitment Years			Signature Of Appointing Authority or other Authorized Officer	Remarks			
Year of Promotion/number of backlog reserved vacancies/ reservation carried forward(+) (-) from previous years	Cycle No. /Point No.	Unreserved or reserved for SC/ST	Name of person promoted Kr. /Smt/Shri	Date of Promotion / Appointment	whether the person is SC/ST	filled as UR or reserved for SC/ST	11	12	13	14	15	
1	2	3	4	5	6	7	8	9	10	SC	ST	OBC
1998	00	00	00	1	UR	MS. KAVITA SHARMA	15.06.1998	UR	UR	00	00	00
TALLY AS ON 02.07.1997												
				COMMUNITY	REQ.	HELD	EXCESS	SHORTFALL				
				SC	00	00	00	00				
				ST	00	00	00	00				
				OBC	00	00	00	00				
				UR	01	01	00	00				
				2	UR							
				3	UR							
				4	OBC-1*							
				5	UR							
				6	UR							
				7	SC-1							
				8	OBC							
				9	UR							
				10	EWS-1							
				11	UR							
				12	OBC							
				13	UR							
				14	ST							

सुश्री कविता शर्मा
Ms. Kavita Sharma
ADMINISTRATIVE OFFICER
Administrative Officer in Sr Scale
मोतीलाल नेहरू महाविद्यालय
Motilal Nehru College

LIAISON OFFICER (SC/ST)
Motilal Nehru College (Day)
Rohtak, Haryana, New Delhi-21

LIAISON OFFICER (OBC)
Motilal Nehru College (Day)
Rohtak, Haryana, New Delhi-21

LIAISON OFFICER (EWS)

OFFICIATING PRINCIPAL

कायदाधिकारी प्रमुख
Officiating Principal

in the year 1998 under Direct Mode. Shrivastava

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संपर्क अधिकारी (एससी/एसटी)
Liaison Officer (SC/ST)
दिल्ली विश्वविद्यालय
University of Delhi
110007/Delhi-11000

संपर्क अधिकारी (एससी/एसटी)
Liaison Officer (SC/ST)
दिल्ली विश्वविद्यालय
University of Delhi
दिल्ली-110007 / Delhi-110007

Shrivastava
31.5.2021