

मोतीलाल नेहरू कॉलेज Motilal Nehru College

(दिल्ली विश्वविद्यालय) (University of Delhi)

संदर्भ : Ref. : MNC/BJM/ 788, दिनांक : Date : बेनीतो हुआरेज़ मार्ग नई दिल्ली-110021 Benito Juarez Marg, New Delhi-110021

18.09.2015

Applications are invited on plain paper containing all relevant details along with photocopies of certificates & testimonials (self attested) in respect of qualifications and experience for the post of Junior Assistant on Contractual Basis:-

S. No	Name of post	No. of post	Age	Qualification
1.	Junior Assistant on contractual basis with consolidated Salary of Rs. 15800/- p.m.	03 (OBC-02 UR-01)	27 years	Essential Eligibility ConditionC.A Senior Secondary SchoolCertificate (+2) or its equivalentqualification from a recognized Board /University/ Institution with at least 50%marks or a Graduate from a recognizedUniversity,ANDDiploma/ Certificate of minimum sixmonths duration in Computer Application/Office Management. Secretarial Practice/Financial Management/ Accounts orequivalent discipline.ORGraduate Degree in computer Application/Office Management/ Secretarial practice /Financial Management/ Accounts orequivalent discipline from a recognizedUniversityD.Having a typing speed of 40 w.p.m.in English Typewriting through computer.

Last date for applying to the post is 28. 09.2015 (Monday)

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