

MOTILAL NEHRU COLLEGE

ANNUAL REPORT AND MAGAZINE COMMITTEE

TENDER NOTICE (2018-19)

Sealed quotations are invited for the printing of college Magazine "NAVAAGAT" and Annual Report as per details given below. The quotations must reach the college latest ^{by} February 9th, 2019 along with a copy of PAN/TAN & GST number of the concerned firm. The envelope containing the quotation should be superscribed with "Quotation for Annual Report and Magazine". The time and date of opening the quotations will be notified on the college website after fixation. Also send one sample of cover page for magazine and annual report.

I.	Nature of Work	:	Printing of Magazine with Layout-design
	Approximate number of Copies	:	200
	Size	:	20cm x 26cm
	Approximate number of pages per copy	:	100
	1. Cover Page	:	Four colour printing in 300 gsm Sinarmas paper with Lamination
	2. Inner Page	:	Four colour printing on 130 gsm Sinarmas paper
	3. Binding	:	Perfect Binding with Stitching

Note: The rates for items at 1,2 and 3 must be specified separately.

II.	Nature of Work	:	Printing of Annual Report
	Approximate number of Copies	:	200
	Size	:	18cm x 24cm
	Approximate number of pages per copy	:	40
	A. Cover Page	:	Four colour printing in 250 gsm Sinarmas paper with lamination
	B. Inner Page	:	Four colour printing on 130 gsm Sinarmas paper
	C. Binding	:	Perfect Binding with Stitching

Note: The rates for items at A, B and C must be specified separately.

III.	Matter	:	In Hard Copy
IV.	Time Alloted	:	10 days after the Approval

The Annual Report is to be printed in both English and Hindi versions.

Soft Copy of Magazine as well as Annual Report has to be provided for the purpose of uploading on the College Website.

For any further clarification you may contact the Convener (Mobile : 9818002596)

Ritu Khatun

25/07/19

कार्यवाहक प्राचार्य
Acting Principal
मोतीलाल नेहरू महाविद्यालय
Motilal Nehru College
(दिल्ली विश्वविद्यालय)